

CENTER STREETSCAPE DESIGN REVIEW AD HOC COMMITTEE

Members:	9 Members (6 liaisons, 1 Chair as non-voting facilitator)
Appointed by:	Board of Selectmen
Length of Term:	Upon completion of all recommendations to the Board of Selectmen in accordance with the established deliverables schedule as outlined below.
Meeting Times:	As determined by the Committee. Provide for a minimum of two evening meetings to solicit public comment
Description:	To evaluate and make a recommendation on the various design elements (excluding engineering items related to traffic) for the Center Streetscape Project.
Vision:	The Center Streetscape Project is envisioned as a capital improvement effort that, when completed, will enable Lexington Center to achieve its many objectives of providing an inclusive, vibrant, welcoming environment. The project will do this by enhancing and preserving the Center's historic resources, addressing much needed maintenance, and augmenting streetscape amenities to support and expand commerce, tourism, and leisure activities. The project vision recognizes that all its users - visitors, residents, and employees - must be able to safely and comfortably access the center through all modes of transportation.
Mission:	To ensure that Lexington Center continues to be the hub of Lexington's commercial, social and leisure activity, where all are welcome in the celebration of Community.

The work of the Ad Hoc Center Streetscape Design Review Committee will include making recommendations to the Board of Selectmen on the following design elements as presented by the Town of Lexington Engineering Division in consultation/conjunction with the Center Streetscape Project Consultant in the order listed:

- Sidewalks (material & width, pedestrian safety and convenience)
- Street Lighting (style)
- Buffers (stone walls, thin planters etc.)
- Seating (benches, tables, chairs)
- Bicycle amenities (racks, loops)
- Informational Signage
- Trash/Recycle Receptacles

- Planters (type, location)
- Landscaping (trees, shrubs, soil used)
- Educational and Interpretive Elements (wayfinding, historical interpretive signage, markers, bollards, fencing etc.)
- Maintenance and upkeep

The Center Streetscape Project design phase has a defined scope of improving the safety and accessibility for all modes of transportation (vehicular, pedestrian, bicycle, busses) on the roadway and sidewalks within the defined Center Streetscape project area of Massachusetts Avenue at Woburn Street westerly to Meriam Street (exclusive of the Battle Green Master Plan area).

The Committee is reminded of the affirmative vote of the Spring 2015 Annual Town Meeting on Article 42-Commission on Disability Request (149-10) and Article 45-Townwide Process for Safety (160-0). The former vote called on the Town to utilize materials in sidewalk construction that would minimize vibration and the latter vote directed the Town to focus efforts on improving bicycle and pedestrian safety. The Committee is also reminded of the Town's recent Complete Streets policy adoption, a copy of which policy is attached.

Deliverables:

- **Tier 1 by September 15th, 2016**
 - The sidewalk materials and widths of the various materials as well as the decision on the south side newer sidewalk area.
 - Lighting style (as this theme tends to carry through to other streetscape design elements and the design, number of posts, heights, and costs can be significantly impacted by style)
- **Tier 2 by November 1, 2016**
 - Edging
 - Roadway features
 - Stone walls
 - Granite posts, bollards and interpretive markers in pavement
 - Structural soil
 - Infiltration basin
- **Tier 3 by December 15, 2016**
 - Amenities (tables and chairs)
 - Thin planters
 - Interpretive elements
 - Trees

Criteria for Membership: The members shall consist of members of other committees.

Appointments will be made by the Board of Selectmen, who will also designate a Chairman who will serve to facilitate the meetings but will not have a vote. One representative from each of the following nine boards/committees will constitute this committee:

- Bicycle Advisory Committee
- Center Committee
- Commission on Disability
- Design Advisory Committee
- Historic Districts Commission
- Historical Commission
- Planning Board
- Tourism Committee
- Tree Committee

Staff Support: The Town Engineering Division will provide staff support to the committee.

Ex Officio/Liaisons (non-voting):

- Appropriations Committee
- Capital Expenditures Committee
- Lexington Chamber of Commerce
- Lexington Field and Garden Club
- Lexington Historical Society
- Lexington Retailers Association

Prior to serving as a member of this Committee, appointees are required to:

1. Acknowledge receipt of the Summary of the Conflict of Interest Statute. Further, to continue to serve on the Committee the member must acknowledge annually receipt of the Summary of the Conflict of Interest Statute. Said summary will be provided by and acknowledged to the Town Clerk.
2. Provide evidence to the Town Clerk that the appointee has completed the on-line training requirement required by the Conflict of Interest statute. Further, to continue to serve on the Committee, the member must acknowledge every two years completion of the on-line training requirement.

Ref: Adopted by the Board of Selectmen on February 22, 2016. Amended on April 6, 2016. Board of Selectmen voted to designate as Special Municipal Employees on February 22, 2016.